

Internship Centre

<https://internshipcentre.com/?p=784>

Human resources internship

Internship Centre is a brand new organization in the internship market, finding personalised options for students. Collaborating with many trusted companies in diverse fields we can offer you the best opportunities to do your internship in Spain or in many other countries.

Our collaborator is a leading digital marketing agency located in London.

Currently for our collaborator we are looking for Human Resources interns.

Some typical tasks include:

- Post new positions on websites and job boards.
- Assist with screening resumes and applications.
- Send offer and regret letters.
- Coordinate interviews.
- Collect and update our database with new hire information (e.g. employment forms and contact information)

Qualifications

- representative attitude
- Proactive work ethic
- Great social skills
- willingness to learn
- Abilities to communicate in English

What you will get:

- you will get experience in the international company
- learn Human Resources standards
- free meals and drinks
- company integrations
- financial compensation (weekly)

- certificate after completing internship